

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS
FOR THE DEPARTMENT OF COMMERCE

In the Matter of the Residential
Contractor's License of Model
Corporation,

PREHEARING ORDER

A prehearing conference was held on December 9, 2004 at the Office of Administrative Hearings, 100 Washington Avenue South, Suite 1700, Minneapolis, MN 55401. Michael J. Tostengard, Assistant Attorney General, 445 Minnesota Street, Suite 1200, St. Paul, MN 55101-2130, appeared on behalf of the Department of Commerce. Roxanne Shun, 775 Torchwood Drive, New Brighton, MN 55112, wife of the owner, appeared on behalf of Model Corporation.

IT IS HEREBY ORDERED:

1. This matter is scheduled for hearing on **January 25, 2005**, commencing at **9:30 a.m.** at the Office of Administrative Hearings, 100 Washington Avenue South, Suite 1700, Minneapolis, MN 55401.
2. The parties shall exchange proposed written exhibits and witness lists, and file an index of exhibits and a copy of the witness list with this office by **January 18, 2005**. To the extent possible, the parties shall enter into prehearing stipulations regarding the facts involved in the hearing and foundation for anticipated exhibits. Any party objecting to foundation for any written exhibit must notify the offering party and judge in writing at least two working days prior to the hearing or the foundation objection is waived.
3. In the event that any party requests a court reporter, notice shall be given to the Office of Administrative Hearings no later than **January 18, 2005**.
4. Requests for subpoenas for the attendance of witnesses or the production of documents shall be made in writing to the administrative law judge pursuant to Minn. R. 1400.7000. A copy of the subpoena request shall be served on the other parties. A subpoena request form is available at www.oah.state.mn.us.
5. The parties have not requested accommodation for a disability or appointment of an interpreter. The Office of Administrative Hearings shall be notified promptly if either an accommodation or interpreter is needed.

6. The parties have agreed to explore the possibility of settlement. In the event that a mediator would be of assistance, the parties are encouraged to request that the Chief Administrative Law Judge assign one.

Dated this 10th day of December 2004.

S/ Beverly Jones Heydinger

BEVERLY JONES HEYDINGER

Administrative Law Judge